

LITTLE ELLINGHAM PARISH COUNCIL

MINUTES OF THE ANNUAL GENERAL MEETING OF LITTLE ELLINGHAM PARISH COUNCIL HELD ON THURSDAY 26th MAY 2022 AT 7.30PM AT OLD SCHOOL HALL, LITTLE ELLINGHAM

Present: Cllr Griffiths, Cllr Knight, Cllr Fitzgerald and the Clerk

In attendance: 2 residents of the Parish.

Open Forum

The meeting was opened the meeting and all those present were welcomed.

It was noted that the defibrillator needs new pads, and that Cllr Knight would purchase some new ones.

A resident made comment about the grass cutting in the Parish. It was noted that this would be discussed later on in the meeting. The resident also asked if Anchor Corner could be made 30mph. The resident was informed that NCC Highways had already stated that this would not be possible.

A resident made comment in relation to Pilgrim Foods and the 7.5t weight limit. At the next liaison meeting the PC to ask Pilgrim Foods for its data on the movement of HGV's. It was also noted that there wasn't a 7.5t weight limit sign at Anchor Corner entrance.

A resident asked the Parish Council to respond accordingly to any planning applications that may come in that will have an additional impact on traffic and disturbance on Anchor Corner.

1. Election of Chairman and signature of Acceptance of Office.

It was proposed, seconded and unanimously agreed that Peter Griffiths be elected Chairman for the ensuing year. He signed the Acceptance of Office.

2. Election of Vice-Chairman and signature of Acceptance of Office.

It was proposed, seconded and unanimously agreed that Alex Fitzgerald be elected Vice-Chairman for the ensuing year. He signed the Acceptance of Office.

3. To accept apologies for absence

Apologies were received from County Councillor Ed Connolly and District Councillor Sarah Suggitt.

4. Register of Interests and applications for dispensations– to declare personal or prejudicial interests in items on the agenda

Cllr Fitzpatrick sought a dispensation under item 10d. This was agreed to.

5. To approve the minutes of the meeting held on 2nd March 2022.

The minutes were circulated prior to the meeting and were AGREED and signed as a true record.

6. Matters arising on minutes for information only

There were none.

7. To note resignation of Cllr Carol Warwick and to consider options for recruitment of candidates to Little Ellingham Parish Council.

The Clerk to inform Breckland Council that there is a vacancy and follow the usual procedure. In the meantime, the recruitment of new councillors to be placed in the newsletter, Facebook groups, Ellingham Pump, noticeboards, and website. Councillors to also speak with residents.

8. Financial Update

- a) The accounts for the year ending 31st March 2022 were received and approved.
- b) The insurance renewal for 2022/2023 at a cost of £327.16 was considered and approved.
- c) It was confirmed that Little Ellingham Parish Council can exempt itself from External Audit for 2021/2022
- d) The Annual Governance Statement for 2021/2022 was considered and approved.
- e) The Annual Accounting Statement for 2021/2022 was considered and approved.
- f) It was noted that the Clerk has submitted the VAT Return for £131.14
- g) Council noted receipt of 50% precept from Breckland Council for £2,375.00

h) The accounts, budget comparison and bank reconciliation for financial year 2022/2023 as at 30th April 2022 were received and noted.

i) It was AGREED to the following payments:

1.	Mrs M Eversfield	Salary & Expenses for April & May 2022	£457.69
2.	NPTS	Subscription	£50.00
3.	Tudor Printing	Printing of March Newsletter	£58.00
4.	Broadland Tree Services	Tree works	£1,176.00
5.	Zurich Municipal	Insurance	£327.16

9. To note that the General Data Protection Policy has been reviewed and no changes were made.

Noted.

10. Planning

- a. To note comments in relation to notification of appeal for planning application 3PL/2021/1183/F – Agricultural Barn, Church Lane, Little Ellingham – Noted.
- b. To note comments of no objections to planning application 3PL/2022/0406/F – Proposed residential conversion of barns – Hall Farm, Hingham Road, Little Ellingham – Noted.
- c. To receive notification from Breckland Council in relation to the call for sites consultation (emailed 27th April) - Noted
- d. To consider comments to planning application 3PL/2022/0512/LB – 1) to remove 2.85m wall between the two sitting rooms. 2) to carry out remedial works identified as a result of damp in the house, with salt contamination of plaster, rotten skirting boards and structural timber decay – Green Farm, Hingham Road, Little Ellingham – No Objections
- e. To note approval of application 3PL/2022/0243/LU at Annexe at Duck Farm, Wood Lane, Little Ellingham - Noted
- f. To receive correspondence from Norfolk County Council in relation to the planning application consultation (emailed 19th May) – Noted.

11. Newsletter – to agree the future of Little Ellingham News

Annual Parish Meeting Reports
Parish Council Vacancies
Village Hall

12. Highways / Roads / Footpaths / Hedges / Trees

- Footpath Maps – It was noted that the Clerk had not got round to dealing with this yet.
- Ditches in Hingham Road – It was noted that all seemed well at the moment and that this should be kept an eye on.
- 7.5T Limit – It was noted that all companies in the parish now seem to understand the message of the weight limit.
- Dolphin Coaches – The Clerk stated that she had received confirmation from Norfolk County Council that the issues had been resolved and that the drivers' instructions had been updated.
- Grass Cutting – It was agreed that the Parish Council is not happy with the current contract with CGM, and it should seek alternative quotes.

13. To receive updates and discuss any actions relating to Pilgrim Food's

Nothing to report.

14. Any other business to be included on the agenda for the next meeting.

Councillors are to inform the Clerk of any items they wish to be placed on the next agenda.

15. To confirm date of next meeting: Wednesday 6th July 2022 beginning at 7.30pm or at Old School Hall - Noted

16. To note dates of 2022 meetings: Noted

Wednesday 7th September 2022

Wednesday 2nd November 2022

There being no other business the Chairman closed the meeting at 8.20pm.

Chairman 6th July 2022