

LITTLE ELLINGHAM PARISH COUNCIL

To all Councillors

You are hereby summoned to an Ordinary Meeting of the Council to be held on Wednesday 6th September 2023 at 7.30pm at Old School Hall, Little Ellingham

Please notify the Clerk if you are unable to attend.

Mrs Melanie Eversfield

Clerk to the Council, 1st September 2023

Little Ellingham welcomes the public and press to its meetings. The public and press are able to address the Council during the Open Forum at the beginning of the meeting. The law does not permit members of the public and press to take part in debates.

AGENDA

1. **To accept apologies for absence**
2. **Register of Interests – to declare personal or prejudicial interests in items on the agenda.**
3. **To approve the minutes of the meeting held on 28th June 2023 (attached)**
4. **Matters arising on minutes for information only.**
 - Flooding in the Parish
5. **Financial Update**
 - To receive accounts, budget comparison, reserves policy and bank reconciliation for the financial year 2023/2024 as at 31st August 2023 (attached)
 - To consider releasing the following payments via standing order:

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|----|------------------|---------------------------------------------|---------|
| 1. | Mrs M Eversfield | Salary & Expenses for June – September 2023 | £812.76 |
| 2. | LEVH | Hall Hire | £24.00 |

6. **Planning**
 - 3PL/2023/0831/F - Proposed replacement of 1No. flue with 2No. flues to suit change of internal boilers - Pilgrim's Food Masters Rookery Farm NR17 1LY
7. **Newsletter – to agree future items for the Little Ellingham News**
8. **Highways / Roads / Footpaths / Hedges / Trees**
9. **To receive updates and discuss any actions relating to Pilgrim Food's, if any.**
10. **Any other business to be included on the agenda for the next meeting.**
11. **To confirm date of next meeting: Wednesday 1st November 2023 beginning at 7.30pm at Old School Hall.**

To contact the Clerk: Tel: 07731413312

Email: little.ellingham@gmail.com