

LITTLE ELLINGHAM PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF LITTLE ELLINGHAM PARISH COUNCIL HELD ON MONDAY 9TH JANUARY 2023 AT 7.30PM AT OLD SCHOOL HALL, LITTLE ELLINGHAM

Present: Cllr Griffiths, Cllr Knight, Cllr Fitzgerald, Cllr Shad, Cllr James and the Clerk

In attendance: 2 residents of the Parish.

Open Forum

The meeting was opened the meeting and all those present were welcomed and wishes a Happy New Year. Cllr James was welcomed to his first meeting.

Various items were raised from residents via email. This included the Duck Farm, Pilgrim Foods, Dog waste bins and Thieves Lane roadworks. The Chair, Cllr Griffiths will respond to the residents accordingly.

1. To accept apologies for absence

None.

2. Register of Interests and applications for dispensations– to declare personal or prejudicial interests in items on the agenda

None.

3. To approve the minutes of the meeting held on 2nd November 2022.

The minutes were circulated prior to the meeting and were AGREED and signed as a true record.

4. Matters arising on minutes for information only

An update was received with regard to flooding in the parish. It was noted that Norfolk County Council will be contacting the owners of the drains to get the drains diverted and blockages unblocked.

5. Financial Update

- a) The accounts, budget comparison and bank reconciliation for financial year 2022/2023 as of 31st December 2022 were received and noted.
- b) The 2023/2024 budget was agreed. The precept was set at £5,000.00.
- c) It was AGREED to release the following payments:

1.	Little Ellingham VH	Hall Hire	£12.00
2.	Mrs M Eversfield	December 2022 Salary & Backpay	£262.20
3.	Mrs M Eversfield	Salary & Expenses for January 2023	£265.88

6. To consider revision and adoption of the following policies:

- a) Business Continuity Plan – Agreed with minor amendment.
- b) General Risk Assessment – It was agreed that Cllr Fitzgerald would look at this in greater detail.
- c) Freedom of Information – Agreed with minor amendment.

7. Newsletter – to agree the future of Little Ellingham News

Parish Council Elections
Village Hall – Events and tidy up
Village litter pick
King's Coronation

8. To discuss arrangements for the King's Coronation

Agreed to defer this to the next meeting.

9. Highways / Roads / Footpaths / Hedges / Trees

- The Clerk to contact NCC Highways and ask them to clear the gully's in the Parish, fix the pot hole in Rocklands Road and ask for repeater 30mph signs between Pilgrim Food's and the start of the village.

10. To receive updates and discuss any actions relating to Pilgrim Food's

It was agreed that a meeting with Pilgrim Food's was due. Cllr Griffiths to arrange this as soon as possible.

11. Any other business to be included on the agenda for the next meeting.

Councillors to inform the Clerk of any items they wish to be placed on the next agenda.

12. To confirm date of next meeting: Wednesday 1st March 2023 beginning at 7.30pm or at Old School Hall -

Noted

There being no other business the Chairman closed the meeting at 8.15pm.

Chairman 1st March 2023